



FORBES library
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COMMON
GOOD

Trustees Agenda
Tuesday, December 18, 2018
4:00 PM
Watson Room

1. Public Comment
2. Guest Visitor: Jo Comerford, Senator Elect
3. Guest Visitor: W. Michael Ryan, Local Historian
4. Secretary's Report of November 20
5. Treasurer's Report
 - a. Monthly Report
 - b. New Auditor Search
 - c. Define 20 Trailing Quarters
 - d. Gifts, Donations and Bequests
6. Financial Report

None this month
7. Friends of Forbes
8. Administrative Report
9. Next Meetings

20 West Street
Northampton, MA 01060
413-587-1011
forbeslibrary.org

Lisa Downing, Director
Molly Moss, Asst Director
Elizabeth Sheirer, Secretary
Cheri Buckhout, Treasurer

Trustees

Russell W. Carrier, President
Marjorie R. Hess, Vice
President

Elaine M. Reall
Katy E. Wight
Joseph A. Twarog

- a. Trustees: *January date to be set*
- b. Friends of Fobes Meeting: Wednesday, January 2 at 6:30 PM
- c. CCPLM Standing Committee, Monday, January 7 at 4 PM (Carrier and Wight)

10. Communications

- a. Western Massachusetts Library Advocates Membership Letter

11. Action Items

- a. Revised Behavior Policy (Downing)
- b. Director's Evaluation (Downing)
- c. Investment Policy Statement (Downing)
- d. Angel of Hadley Restoration (Downing)

12. Informational Items

- a. Window Restoration Update (Downing)
- b. Staff Anniversary Recognition (Downing)
- c. City Charter Review (Downing)
- d. Borrower Services Team (Downing)
- e. Self Service Update (Moss)
- f. Community Engagement (Moss)
- g. Reports on Subcommittee Meetings/Activities
 - i. Development Committee (Downing)

13. Miscellaneous

- a. Events Calendar
- b. Press Cuttings

Elizabeth Sheirer, Secretary to the Trustees of Forbes Library

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